

ANTELOPE RUN NEIGHBORHOOD ASSOCIATION, INC – BYLAWS

ARTICLE I – NAME

The name of the association shall be the Antelope Run Neighborhood Association, Inc.

ARTICLE II – PURPOSE

The purpose of the Association shall be to enhance the area of the City of Albuquerque, Bernalillo County, and State of New Mexico bounded on the north by San Antonio Drive NE; bounded on the south by Academy Road NE; bounded on the east by Tramway Boulevard NE; bounded on the west by Lowell Street NE (except portions within the gated community of Tanoan East and Sauvignon neighborhood); herein referred to as the Antelope Run area, to promote a better neighborhood and community through group action, so that the quality of life in the area shall be in keeping with the social, environmental, cultural, and historic needs and interests of the residents, property owners, and businesses. To this end, the activities of the Association shall include, but are not limited to, sponsoring cooperative planning, research, fund raising and public education programs as they are deemed necessary, provided they are consistent with one or more purpose set out in section 501(c)(4) of the Internal Revenue Code or any applicable corresponding section of the law, and to undertake all acts, purposes, and powers authorized by law for non-profit organizations. The Association shall provide a means of direct communication with the City Councilor representing District 8 and other Neighborhood Associations within District 8, to provide a united voice in important issues. The Association shall not participate in, or intervene in any political campaign (including the publication or distribution of statements) on behalf of any candidate for public office. The Association shall be respectful and inclusive of all residents, tenants, property owners, and businesses regardless of gender, race, ethnicity, religion, national origin, age, sexual orientation or identity, education, economic or social status, or disability.

ARTICLE III - OFFICE

The registered office of the Association shall be the address of the Association President or an agent to designated by the Board of Directors.

ARTICLE IV – MEMBERSHIP AND VOTING PRIVILIGES

Section 1. Membership is open to adult residents, tenants, property owners, and business owners (person or legal entity) within the boundaries. Short-term renters (30 days or less) do not qualify for membership. Virtual companies are represented by the resident, property owner, or tenant of a physical space and do not qualify for membership.

Section 2. The Association shall conduct annual enrollment for membership in the month of April. New membership is available by request at any other time of year. Memberships expire on the last day of April, coinciding with the end of the Association's fiscal year.

Section 3. Voting privileges shall be one (1) vote per eligible person.

Section 4. Dues are not a prerequisite for either membership or voting.

ARTICLE V – LOCAL IMPROVEMENT DISTRICTS

The following Local Improvement Districts (a.k.a., subdivisions) are established in order to promote and maintain control of intra-neighborhood improvements.

Section 1. Antelope Run: bounded to the west by Lowell Street NE; to the south by Academy Road NE; to the east by Tennyson Street NE; and to the north by Tanoan properties (residential property and golf course), the Pino water retention dam, and Allegro at Tanoan Apartments.

Section 2. Tuscany Village: bounded to the west/southwest by Sauvignon neighborhood; to the south by Tanoan golf course and the Pino water retention area; to the east by Allaso High Desert Apartments; and to the north by San Antonio Drive NE.

Section 3. Apartment complexes and non-residential properties are not part of Local Improvement Districts covered by these Bylaws. They are responsible, financially and otherwise, for their own maintenance and improvements, though they are encouraged to collaborate with Local Improvement Districts.

ARTICLE VI – OFFICERS, LIAISONS, AND THEIR ELECTION

Section 1. A Board of Directors (or “Board”) shall be the governing body of the Association and shall consist of four (4) Officers who are adult members of the Association. Board Officers shall consist of a President, Vice President, Secretary, and Treasurer, who will be elected to the Board from its membership at the Annual Meeting of the Board of Directors and general membership. Mid-term vacancies shall be filled by the Board from the membership.

Section 2. Financial Liaisons will be elected from members residing within a Local Improvement District at the Annual Meeting of the Board of Directors and general membership. Mid-term vacancies shall be filled by the Board from membership eligible for that subdivision.

Section 3. Officers and Liaisons shall be elected by the general membership at the Annual Meeting for a term of two (2) years. Election shall be made by a majority of the general membership in attendance. Newly elected Officers shall assume office at the end of the Annual Meeting.

Section 4. Any Officer or Liaison may be removed from office for failure to fulfill the duties of said office or position or for conduct detrimental to the best interests of the Association by a consensus of the Board, or by a two-thirds majority (2/3) vote of the membership represented at a meeting where the proposed removal was on the agenda. The Officer or Liaison whose removal is to be considered shall be provided written notice of the meeting at least four (4) days in advance of any such meeting.

Section 5. There is no limit on the number of terms an Officer or Liaison may serve.

Section 6. The date, time, and place of the Annual Meeting shall be set by the Board.

ARTICLE VII – DUTIES OF THE OFFICERS AND LIAISONS

Section 1. Officers and Liaisons shall perform the duties, and have the powers and authority assigned by the Board, incident to the office, and provided in these Bylaws.

Section 2. President: The President shall be the chief executive officer of the Association and shall in general supervise all of the business and affairs of the Association between the meetings of the Board of Directors. The President shall preside at all meetings of the Board of Directors and the general membership. The President shall, with approval of the Board of Directors, appoint or disband all standing and special committees. The President shall make an annual report to the general membership at the Annual Meeting and file such report with the Secretary. The President shall make all necessary reports to the City of Albuquerque, Office of Neighborhood Coordination (ONC), in compliance with the Neighborhood Association Recognition Ordinance.

Section 3. Vice President: The Vice President shall, when necessary, perform the duties of the President and shall succeed to the Presidency in the event of the death, disability, removal from office or resignation of the President until such time as a successor to the President shall be elected.

Section 4. The President and Vice President shall receive suggestions from the Board of Directors and committees and prepare/approve the agenda for meetings of the Board of Directors and the general membership. The agenda shall be provided not less than five (5) days prior to the scheduled meeting.

Section 5. Secretary: The Secretary shall keep minutes of all meetings of the Board of Directors and the general membership and shall keep all records of the Association and give notice of all meetings as directed. The Secretary shall perform all other duties incident to the office of the Secretary as may be required by the President or the Board of Directors.

Section 6. Treasurer: The Treasurer shall collect all dues and monetary donations to the Association, have custody of said funds, pay bills approved by the Board of Directors or Financial Liaisons from Local Improvement Districts, and keep account of all receipts, expenditures, and balances respective allocations. The Treasurer shall present a financial statement at the Annual Meeting. The Treasurer shall make available, upon request, financial records to the membership of the Association. All expenditures of funds allocated to a Local Improvement District shall be coordinated with and reported to that district's Financial Liaison.

Section 7. Financial Liaisons: Each Local Improvement District may have a Financial Liaison, with whom the Board shall coordinate all expenditures for that District. Financial Liaisons shall direct spending of dues and donations collected from their Local Improvement District. Financial Liaisons are not Board members and do not vote on Board matters. The neighborhood of Antelope Run has a permanent Architectural Control Committee (ACC), which shall be included in making financial decisions for that District.

ARTICLE VIII – COMMITTEES

Section 1. The membership may establish standing or temporary ("special") committees at any meeting. The President may also establish such committees. Committee chairpersons shall be appointed by the President.

Section 2. No report, recommendation or other action of any committee of the Association shall be considered as an act of the Association unless and until approved by the Board of Directors or by majority vote of the general membership at a membership meeting.

Section 3. The neighborhood of Antelope Run has a permanent Architectural Control Committee (ACC) established by its Restrictive and Protective Covenants on file with the County of Bernalillo (April 3, 1992). ACC membership, succession, and operations are controlled by the above-mentioned covenants and are independent of Antelope Run Neighborhood Association and these Bylaws. The ACC chairperson shall attend board meetings whenever matters are discussed that may affect Antelope Run neighborhood. The chairperson does not have Officer voting privileges except to break a tie vote on matters that affect Antelope Run neighborhood. Should the ACC become completely vacant of members, the President shall designate a chairperson from the Antelope Run neighborhood.

Section 4. Block Captains are established for ease of communication and organization for the entire Association. They will be responsible for membership drives, dissemination of paper and verbal information, and as a conduit between the Board of Directors and general members. Block Captains shall serve no specified term and may pass their duties to a successor as warranted or desired within the block population. Jurisdictions shall be the west half of Caribou, the east half of Caribou, Elk Horn, Gazelle, west half of Ibex, east half of Ibex, Oryx, Puma, Tuscan Village, Allegro at Tanoan Apartments, Allaso High Desert Apartments, and the Shopping Center at the northeast corner of Tennyson Street NE and Academy Blvd NE.

ARTICLE IX – MEETINGS

Section 1. Regular meetings of the Board of Directors and general membership shall be held at least annually. Meetings may be in-person or virtual.

Section 2. The general membership meeting shall be known as the Annual Meeting. The time and place shall be announced by mail, delivered handbills, and/or posted signs in every subdivision not less than five (5) days prior to the meeting. Announcements shall also be made to email addresses on file and on the Association's website, though these are not sufficiently public to reach all potential members.

Section 3. No election of the Board of Directors shall be held at a meeting of the Association unless the meeting is advertised as noted in Section 2 above.

Section 4. Special meetings of the general membership may be called by a majority of the Board of Directors, 30% of the voting membership, or the President. The President shall schedule the meeting within thirty (30) days, and the Secretary shall give notice of any such meeting.

Section 6. All votes shall be decided by a majority of the members present at any meeting.

Section 7. No member of the Association may vote by proxy.

Section 8. The Board of Directors shall meet at least quarterly. Special meetings of the Board may be called by the President. Meetings may be in-person, virtual, or by email when all Board members and relevant committee members are included.

ARTICLE X – MONETARY MATTERS

Section 1. The depository for the Association funds, the person(s) entitled to expend monies on behalf of the Association and all such matters shall be determined by the Board of Directors.

Section 2. No member, liaison, director, or officer will receive, directly or indirectly, any compensation or pecuniary benefit from the Association, except that the Association may reimburse them for expenses.

Section 3. The Association may pay reasonable compensation for professional services rendered, even if the recipient is a member, liaison, director, or officer of the Association.

Section 4. No member or representative to the Association shall incur any debt for, or enter into any agreement for, or otherwise obligate the Association, except by authorization of the Board of Directors.

Section 5. Dues, while not mandatory for membership, shall be established by the Board on an annual basis based on the needs of the Association. Dues for maintenance and improvement of a Local Improvement District will be set to accommodate said District's needs.

Section 6. Any membership dues and donations collected from a Local Improvement District for maintenance and improvement of that subdivision shall be used only for that specific District with approval of the District's Financial Liaison, except that up to 1% of collected funds may be redirected to operating expenses of the Association if Association-specific dues are insufficient for basic business operations of the Association.

Section 7. Funding from Local Improvement Districts shall not be directed to locations outside their defined boundaries, except that Local Improvement Districts may coordinate and expend funds outside their boundaries if they choose.

Section 8. With the ratification of these Bylaws, the entire present balance of Antelope Run Neighborhood Association funds, except for 1%, is allocated to the Antelope Run Local Improvement District. The remaining 1% is allocated to business operations of the Association. This division of funds is justified because 100% of all dues since at least 2002 have come exclusively from residents and homeowners within the Antelope Run neighborhood for the express purpose of maintaining and improving the appearance of the neighborhood and for social activities for its residents.

ARTICLE XI – PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall govern the Association in all cases in which they are applicable and in which they are not in conflict with these by-laws.

ARTICLE XII – DISSOLUTION

In the event of dissolution of the Association, the Board of Directors shall, after payment of all liabilities of the Association, dispose of the remaining assets of the Association exclusively for such charitable or educational purposes as shall be wholly within the limitations of the provisions of Section 501 (c) (3) of the Internal Revenue Code or any applicable corresponding section of the law.

ARTICLE XIII – AMENDMENTS

The by-laws may be amended at any regular or special meeting of the general membership by two-thirds (2/3) vote of those in attendance. The membership shall be notified at least 10 days in advance of the meeting and a copy of any amendments to be entertained at that meeting will be delivered to the membership.

I certify that the foregoing by-laws were modified by the members of the Antelope Run Neighborhood Association on the 9th day of September, 2023 and adopted and ratified by the Board of Directors at a meeting held on the 26th day of November, 2023.

President

Secretary